



Report Title: Coastal Groups Interim Financial Report June 2021

Authors Job Title: Coastal Finance Business Partner

Purpose of Report

Provision of Financial information to provide a financial update as at May 2021.

Executive Summary

Due to Covid-19 impacts in 2020/21 some work streams saw a slower start than expected. Forecasts for 2021/22 include a carryover of underspent funds and it is hoped that work items will now progress as planned so long as resource allows.

Given where we are in the year it is too early to report on progress against spend. At the end of next quarter there will be a better understanding of actual progress against spend and therefore a better estimate of most likely expenditure at year end.

The budget for 2021/22 will show a deficit of £6,122.37, expenditure will have to be tightly controlled to achieve this.

	2021/22	Coastal Groups Summary
Income		£157,113.27
Expenditure		£163,235.64
Net Surplus/Deficit		£6,122.37

- This reflects the additional £5,000 required for SCG Climate Change Initiative and Climate Champion as agreed at the meeting in February 2021 that wasn't in the original Business Plan for 2021/22. Over programming in 21/22 will need to be carefully monitored although additional funds are expected for SMP Refresh actions. When received, spends will be adjusted as workstreams progress through the year.

Recommendations

- A 10% reserve be kept safeguarding any unexpected overspends.
- To acknowledge and support the proposed 2021/22 budget position.

Risks

- If there is a large overspend there is currently no reserve to cover this.
- Loss of Membership and subsequent subscriptions will impact on the ability to deliver the Coastal Group Business Plan in future years.

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Coastal Group Accounts

Description	Proposed Budget 2020/21 (Income) Expenditure	Revised budget incl c/fwrld - subject to review	Actuals 2020/21 (Income) Expenditure	Variances (Surplus) Deficit	Forecast expenditure	Comments
Income b/f	-36,853.31	-36,853.31	-36,853.31	0.00	-36,853.31	£15,906.29 allocated for Research projects carried forward from 2019/2020 and £7,000 Minor Frameworks and £1,500 to Marketing and Promotions £3,600 transferred to Storm Analysis
Local Levy Bid	-46,000.00	-46,000.00	-46,000.00	0.00	-46,000.00	Successful Local Levy bid
Income received from the EA for SMP Light touch review	0.00	-22,046.00	-22,046.00	0.00	-22,046.00	Income due by 31st March from the EA for SMP Light touch review
Estimated income from EA Strategic Work	-10,000.00	-10,000.00	-4,526.02	-5,473.98	-4,526.02	Estimated income from EA Strategic Work. Not as high as anticipated.
Membership fees	-38,982.51	-38,982.51	-38,618.80	-363.71	-38,618.80	Spatially based regional subscriptions and Associate /Mailing list members. Yarmouth Harbour Commissioners have withdrawn their membership.
Total Income	-131,835.82	-153,881.82	-148,044.13	-5,837.69	-148,044.13	
Shoreline Management Plans						
Update SMP Action Plans	1,500.00	2,500.00	1,266.07	1,233.93	1,266.07	Funded through local levy. Carry over £1,266.07 underspend
SMP Review	1,000.00	27,000.00	4,512.24	22,487.76	4,512.24	Funded through local levy. Carry over £22,487.76 underspend
Coastal Research & Monitoring Research Chair						
Oversee and co-ordinate SCOPAC Research	5,000.00	8,500.00	8,362.74	137.26	8,362.74	£5,000 SCOPAC and £3,500 Local Levy Bid.
Grants and Bursaries	0.00	500.00	500.00	0.00	500.00	Bradbury's Bursary awarded to Jake Carley.
SURGEWATCH contribution	0.00	500.00	500.00	0.00	500.00	Paid for upkeep of SURGEWATCH website.
Improved Utilisation of Data (Sand dunes and re	0.00	2,000.00	2,000.00	0.00	2,000.00	Studies finalised.
Major Projects						
CIRIA Groynes in Coastal Management Manual	0.00	1,500.00	375.00	1,125.00	375.00	£1500 carried forward from 19/20. Invoice from NFDC £375. Underspend of £1,125 to go back into SCOPAC Research pot to be re-allocated by RSG.
SCOPAC Storm Analysis	0.00	13,534.53	13,647.39	-112.86	13,647.39	£9,934.53 carried forward from 19/20 £3,600 from b/fwrld transferred to Storm Analysis. Fully spent.
Bibliographic database scanning	0.00	5,000.00	716.88	4,283.12	716.88	SCOPAC funds. Delay starting due to COVID-19. Carry over remaining £4,283.12 to 2021/22.
Minor Projects						
Natural England Healthy Estuaries project and Langstone Harbour Tracer Study	0.00	2,471.76	2,469.56	2.20	2,469.56	£4471.76 carried forward from 19/20. £2,000 surplus from NE project transferred to Cliff and Landslide project below. Tracer study complete.
Cliff and Landslide	0.00	2,000.00	2,014.08	-14.08	2,014.08	Funded through surplus from Natural England Healthy Estuaries project.
Ebb delta scoping study - Phase 1	0.00	4,000.00	768.69	3,231.31	768.69	SCOPAC funds. Delay starting due to COVID-19. Carry over remaining £3,231.31 to 2021/22.
Cathodic Protection	0.00	4,000.00	1,679.64	2,320.36	1,679.64	SCOPAC funds. Amount being claimed in this FY (£1679). Carry over remaining £2,321 to 2021/22.
Acoustic tags	0.00	4,000.00	0.00	4,000.00	0.00	SCOPAC funds. Delay starting due to COVID-19. Carry forward £4,000 into 21/22
Sharing Good Practice						
Conference	1,500.00	1,500.00	1,555.80	-55.80	1,555.80	Funded through SCOPAC Membership. Fully spent following SCOPAC Storm Analysis webinar and RGS presentation in January.
Site Visit	1,500.00	1,500.00	0.00	1,500.00	0.00	Funded through SCOPAC Membership. No site visits this year.
Supporting Delivery						
SCG Programme Management Mapping Tool	2,000.00	2,500.00	1,028.44	1,471.56	1,028.44	Funded through local levy. Programme update was later than originally planned.
Sharing Asset Management Best Practice	2,000.00	2,500.00	2,130.53	369.47	2,130.53	Funded through local levy. Carry over £369.47 underspend
Partnership Funding & Place	2,000.00	2,500.00	716.38	1,783.62	716.38	Funded through local levy. Workshop postponed due to Covid restrictions.
Coastal Adaptation	0.00	2,500.00	1,190.63	1,309.37	1,190.63	Funded through local levy. Carry over £1309.37 underspend
Coastal Landfill	0.00	2,500.00	4,007.11	-1,507.11	4,007.11	Funded through local levy
Procurement Frameworks	12,000.00	17,000.00	8,268.96	8,731.04	8,268.96	£10k Funded through local levy £7k brought forward from 19/20. Work has been extended into Autumn 2021. £8731.04 to be c/fwrld
RHCP	2,000.00	2,500.00	1,147.73	1,352.27	1,147.73	Funded through local levy. Carry over £1352.27 underspend to be c/fwrld
Enhancements	1,000.00	1,500.00	659.70	840.30	659.70	Funded through local levy. Carry over £840.30 underspend to be c/fwrld
Influencing Coastal Policies						
SCG Climate Champion	0.00	1,500.00	0.00	1,500.00	0.00	Funded through local levy. Lack of Officer time. No lead activities identified.
Consultations	0.00	500.00	240.07	259.93	240.07	Funded through local levy
Communications						
Website Management	3,000.00	4,500.00	4,544.13	-44.13	4,544.13	Funded through local levy. New Coastal Group website is now live.
Marketing and Promotions	1,500.00	1,500.00	285.66	1,214.34	285.66	£1500 Funded from carry forward 19/20. Carry over £1214.34 underspend.
Leadership/Management						
Strategic Leadership	500.00	10,000.00	3,512.13	6,487.87	3,512.13	Reclaimed from the EA
Tactical Leadership	5,000.00	5,000.00	7,248.66	-2,248.66	7,248.66	£5000 Funded through local levy. Overspend
RFCC Officer Working Group	3,000.00	3,000.00	2,196.71	803.29	2,196.71	£3000 Funded through local levy. Less time required due to virtual meetings.
Administration						
Secretariat	4,000.00	4,000.00	4,000.00	0.00	4,000.00	Funded through SCOPAC Membership
Accountancy	2,500.00	2,500.00	2,500.00	0.00	2,500.00	Funded through SCOPAC Membership
Insurance	1,500.00	1,500.00	1,504.73	-4.73	1,504.73	Funded through SCOPAC Membership
Total Expenditure	52,500.00	148,006.29	85,549.66	62,456.63	85,549.66	
		148,006.29	85,549.66	62,456.63	85,549.66	
Net Income surplus/deficit	-79,335.82	-5,875.53	-62,494.47	56,618.94	-62,494.47	



Coastal Group Accounts 2021/2022

Description	Proposed Budget 2021/22 (Income) Expenditure	Revised budget incl c/fwrđ	Actuals 2021/22 (Income) Expenditure	Variances (Surplus) Deficit	Forecast expenditure	Comments
Income b/f	-62,494.47	-62,494.47	-62,494.47	-39,451.09	-62,494.47	£4,000 Acoustic tags, £4,283.12 Bibliographic database, £3,885.52 Ebb Delta, £2,321 Cathodic Protection (14,489.64 allocated). £500 Sharing Asset Mgt, £500 Coastal adaptation, £5,500 Procurement Frameworks, £1,300 RHCP, £700 Enhancements, £1,200 Marketing, £1,000 SMP action plan, £22,046 SMP review (£32,746 allocated)
Local Levy Bid	-46,000.00	-46,000.00	0.00	-46,000.00	-46,000.00	Successful Local Levy bid
Estimated income from EA Strategic Work	-10,000.00	-10,000.00	0.00	-10,000.00	-10,000.00	Estimated income from EA Strategic Work.
Membership fees	-38,618.80	-38,618.80	-22,027.80	-16,591.00	-38,618.80	Spatially based regional subscriptions and Associate /Mailing list members.
Total Income	-157,113.27 -157,113.27	-157,113.27 -157,113.27	-84,522.27 -84,522.27	-112,042.09 -112,042.09	-157,113.27 -157,113.27	
Shoreline Management Plans						
Update SMP Action Plans	2,500.00	3,500.00	0.00	3,500.00	3,500.00	Funded through local levy Includes £1,000 c/fwrđ
SMP Review	5,000.00	28,046.00	1,314.99	26,731.01	28,046.00	£5,000 Funded through local levy, £22,046 EA and £1,000 c/fwrđ
Coastal Research & Monitoring Research Chair						
Oversee and co-ordinate SCOPAC Research	8,500.00	8,500.00	1,501.67	6,998.33	8,500.00	Funded through SCOPAC Membership and £3,500 Local Levy
Grants and Bursaries	500.00	500.00	0.00	500.00	500.00	Funded through SCOPAC Membership
SURGEWATCH contribution	500.00	500.00	0.00	500.00	500.00	Funded through SCOPAC Membership
Major Projects						
Protecting Heritage	12,000.00	12,000.00	1,518.77	10,481.23	12,000.00	Funded through SCOPAC Membership
Bibliographic database scanning	3,000.00	7,283.12	0.00	7,283.12	7,283.12	Funded through SCOPAC Membership Includes £4283.12 c/fwrđ
Minor Projects						
Ebb delta scoping study - Phase 1	0.00	3,885.52	0.00	3,885.52	3,885.52	£3,885.52 Carry forward from 20/21
Cathodic Protection	0.00	2,321.00	0.00	2,321.00	2,321.00	£2,321 Carry forward from 20/21
West Bay sediment transport study	4,000.00	4,000.00	1,355.28	2,644.72	4,000.00	Funded through SCOPAC Membership
Acoustic tags	0.00	4,000.00	244.38	3,755.62	4,000.00	SCOPAC funds. Delay starting due to COVID-19. £4,000 Carry forward from 20/21
Sharing Good Practice						
Conference	1,500.00	1,500.00	0.00	1,500.00	1,500.00	Funded through SCOPAC Membership
Site visits	1,500.00	1,500.00	0.00	1,500.00	1,500.00	Funded through SCOPAC Membership
Supporting Delivery						
SCG Programme Management Mapping Tool	2,000.00	2,000.00	181.36	1,818.64	2,000.00	Funded through local levy
Sharing Asset Management Best Practice	2,500.00	3,000.00	176.23	2,823.77	3,000.00	Funded through local levy Includes £500 c/fwrđ
Partnership Funding & Place	2,500.00	2,500.00	281.96	2,218.04	2,500.00	Funded through local levy
Coastal Adaptation	2,500.00	3,000.00	636.64	2,363.36	3,000.00	Funded through local levy Includes £500 c/fwrđ
Coastal Landfill	3,000.00	3,000.00	1,004.48	1,995.52	3,000.00	Funded through local levy
Procurement Frameworks	19,500.00	25,000.00	4,605.03	20,394.97	25,000.00	Funded through local levy Includes £5,500 c/fwrđ
National Efficiency target delivery	1,000.00	1,000.00	0.00	1,000.00	1,000.00	Funded through local levy
RHCP	2,500.00	3,800.00	154.21	3,645.79	3,800.00	Funded through local levy Includes £1,300 c/fwrđ
Enhancements	2,000.00	2,700.00	0.00	2,700.00	2,700.00	Funded through local levy. Includes £700 c/fwrđ
Influencing Coastal Policies						
SCG Climate Change Initiative and Climate Champion	1,500.00	6,500.00	0.00	6,500.00	6,500.00	£1500 Funded through local levy. Balance to be subsumed from other budgets. Agreed at February '21 meeting
Consultations	500.00	500.00	0.00	500.00	500.00	Funded through local levy
Communications						
Website Management	4,500.00	4,500.00	263.45	4,236.55	4,500.00	Funded through local levy.
Marketing and Promotions	0.00	1,200.00	0.00	1,200.00	1,200.00	Funded from carry forward £1,200
Leadership/Management						
Strategic Leadership	10,000.00	10,000.00	854.64	9,145.36	10,000.00	Reclaimed from the EA
Tactical Leadership	6,000.00	6,000.00	850.26	5,149.74	6,000.00	Funded through local levy.
RFCC Officer Working Group	3,000.00	3,000.00	176.23	2,823.77	3,000.00	Funded through local levy.
Administration						
Secretariat	4,000.00	4,000.00	0.00	4,000.00	4,000.00	Funded through SCOPAC Membership
Accountancy	2,500.00	2,500.00	0.00	2,500.00	2,500.00	Funded through SCOPAC Membership
Insurance	1,500.00	1,500.00	0.00	1,500.00	1,500.00	Funded through SCOPAC Membership
Total Expenditure	110,000.00	163,235.64 163,235.64	15,119.58 15,119.58	148,116.06 148,116.06	163,235.64 163,235.64	
Net Income surplus/deficit	-47,113.27	6,122.37 6,122.37	-69,402.69 -69,402.69	36,073.97 36,073.97	6,122.37 6,122.37	